

PETITION FOR ABATEMENT OR REFUND OF TAXES

Please submit in duplicate copies and answer all questions.

County Name _____

Date Received _____
Use Assessor's or Commissioners' Date Stamp

PETITIONER: Complete Section I on this side only
Section I:

Date: _____
Month Day Year

Petitioner's Name: _____

Petitioner's mailing address: _____

City or Town State Zip Code

SCHEDULE OR PARCEL NUMBER(S)	PROPERTY ADDRESS OR LEGAL DESCRIPTION OF PROPERTY
_____	_____
_____	_____
_____	_____

Petitioner states that the taxes assessed against the above property for property tax year _____ is incorrect for the following reasons: (Briefly describe the circumstances surrounding the incorrect value or tax. **(The petitioner's estimate of actual value must be included.)**) Attach additional sheets if necessary.

Petitioner's estimate of actual value \$ _____ (_____)
Value Year

Petitioner requests an abatement or refund of the appropriate taxes associated with a reduction in value.
I declare, under penalty of perjury in the second degree, that this petition, together with any accompanying exhibits or statements, has been examined by me, and to the best of my knowledge, information and belief, is true, correct and complete.

_____ Daytime Phone Number (_____)
Petitioner's Signature

By _____ Daytime Phone Number (_____)
Agent's Signature*

*Letter of agency must be attached when petition is submitted.

Every petition for abatement or refund filed pursuant to section 39-10-114, C.R.S., shall be acted upon pursuant to the provisions of this section by the board of county commissioners or the assessor, as appropriate, within six months of the date of filing such petition. 39-1-113(1.7), C.R.S.

Section II: Assessor's Use Only

	Tax Year	
Assessed Value		Tax
Original	_____	_____
Corrected	_____	_____
Abate/Refund	_____	_____

RESOLUTION OF COUNTY COMMISSIONERS

Resolution No. _____

Section I: In accordance with 39-1-113(1.5), C.R.S., the commissioners of _____ County authorize the assessor to review petitions for abatement or refund and to settle by written mutual agreement any such petition for abatement or refund in an amount of one thousand dollars or less per tract, parcel, or lot of land or per schedule of personal property.

The assessor and petitioner mutually agree to an assessed value and tax abatement/refund of:

	Tax Year _____	
	<u>Assessed Value</u>	<u>Tax</u>
Original	_____	_____
Corrected	_____	_____
Abate/Refund	_____	_____

PLEASE NOTE: THE TOTAL TAX AMOUNT DOES NOT INCLUDE ACCRUED INTEREST, PENALTIES, AND FEES ASSOCIATED WITH LATE AND/OR DELINQUENT TAX PAYMENTS, IF APPLICABLE. PLEASE CONTACT YOUR COUNTY TREASURER FOR FULL PAYMENT INFORMATION.

Petitioner’s Signature Date

Assessor’s or Deputy Assessor’s Signature Date

If **Section I** is not complete and/or if petition is for more than \$1,000, **Section II** must be completed. **Submit an original petition and a copy to the Division of Property Taxation.**

Section II: Assessor’s recommendation:
Approved or Approved in part \$ _____
No protest filed in _____. (If a protest was filed, please attach a copy of NOD.)
Denied for the following reason(s): _____

Assessor’s or Deputy Assessor’s Signature

Section III: WHEREAS, The County Commissioners of _____ County, State of Colorado, at a duly and lawfully called regular meeting held on ____/____/____, at which meeting there were present the following members: _____

with notice of such meeting and an opportunity to be present having been given to the taxpayer and the Assessor of said County and Assessor _____(being present/not present) and

petitioner _____(being present/not present), and WHEREAS, The said _____

County Commissioners have carefully considered the within petition, and are fully advised in relation thereto, NOW BE IT RESOLVED, That the Board (agrees/does not agree) with the recommendation of the assessor and the petition be (approved/denied) and an abatement/refund be (approved/denied) for property tax year _____. The taxes to be abated or refunded are \$ _____ which represents an assessed value of \$ _____.

Chairperson of the Board of County Commissioners’ Signature

I, _____, County Clerk and Ex-officio Clerk of the Board of County Commissioners in and for the aforementioned county, do hereby certify that the above and foregoing order is truly copied from the record of the proceedings of the Board of County Commissioners.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County at _____, this _____ day of _____, _____

Time Date Month Year

County Clerk’s or Deputy County Clerk’s Signature

ACTION OF THE PROPERTY TAX ADMINISTRATOR

Denver, Colorado

Month Day Year

The action of the Board of County Commissioners, relative to the within petition, is hereby Approved; Approved in part \$ _____; Denied for the following reason(s): _____

Secretary’s Signature
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Property Tax Administrator’s Signature